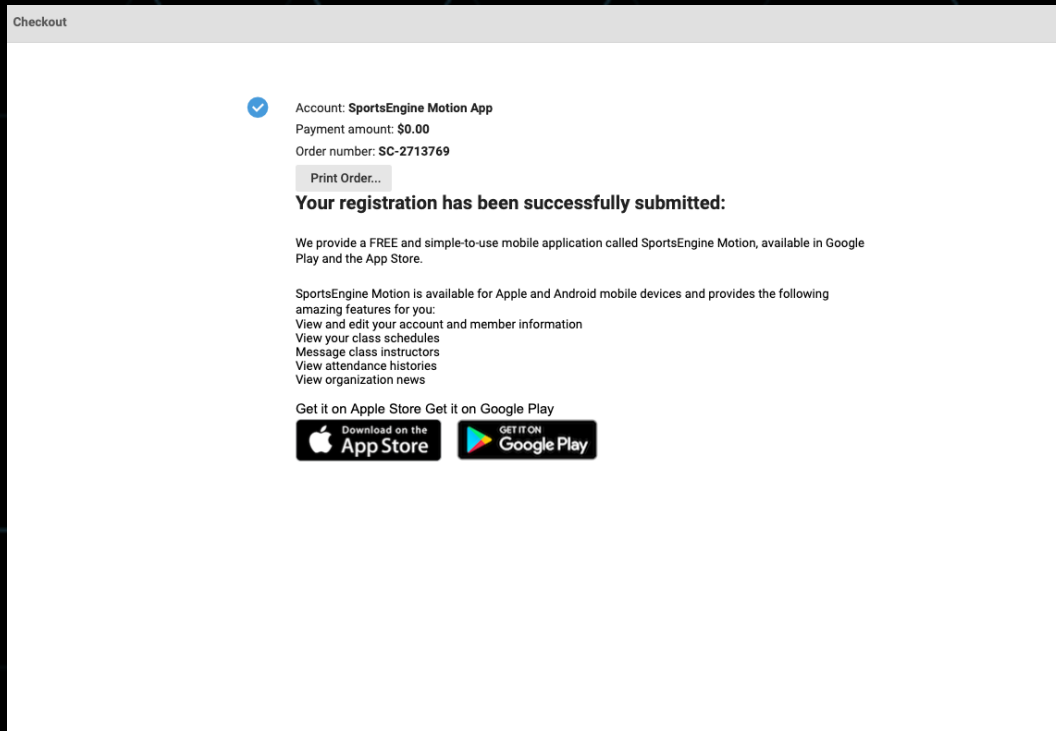




SYSTEM GENERATED MOTION EMAILS

Parent Facing Emails

Order Confirmation Email:

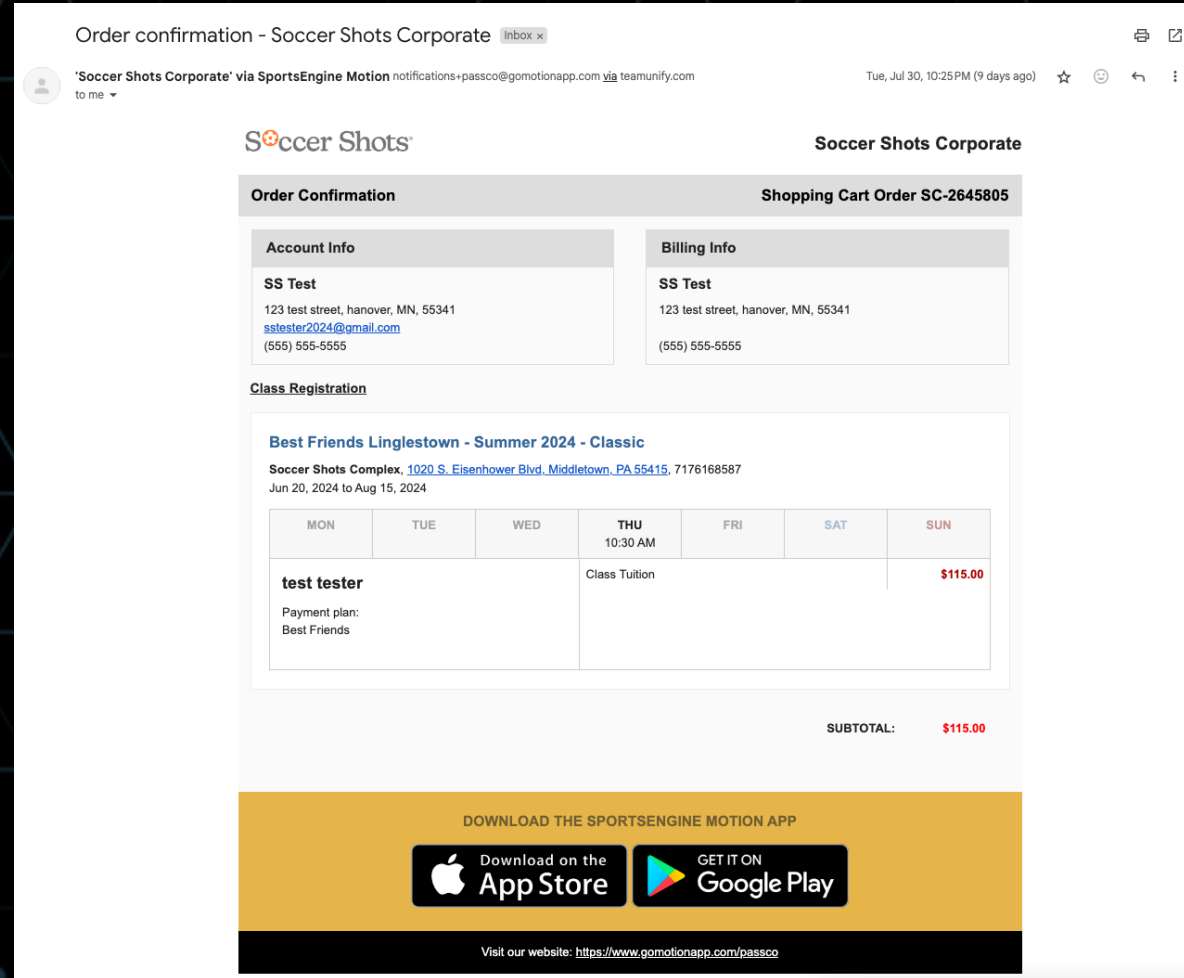


You would get to this by going to:

>Complete the class registration


Editable items:
Everything under "print order"

Order Confirmation Email:



Editable items:
Soccer Shots Corporate top right
Logo top left corner

Waitlisted Confirmation Email:

 Soccer Shots[®]

Soccer Shots
Corporate

Lesson Registration

Account Info

Hannah Horner
1234
Naples, FL 34110
(646) 841-7332
hann.alston@gmail.com

Billing Details

Hannah Horner
1234
Naples, FL 34110

Class(es) Registered on: 08/09/2024

LS-PASSCO.6698790.1830470.1933116

Jules Horner [WAITLISTED]

MON	TUE	WED	THU	FRI	SAT	SUN
X	X	X	X	X	10:00am	X

Public Premier Soccer Shots Complex

Class Tuition (Not Charged)

Registration \$1,200.00

Instructors: Tony Constance

(Waitlist)

Middletown
1020 S. Eisenhower Blvd,
Middletown, PA 55415,
7176168587
Jun 24, 2023 to Dec 07, 2024

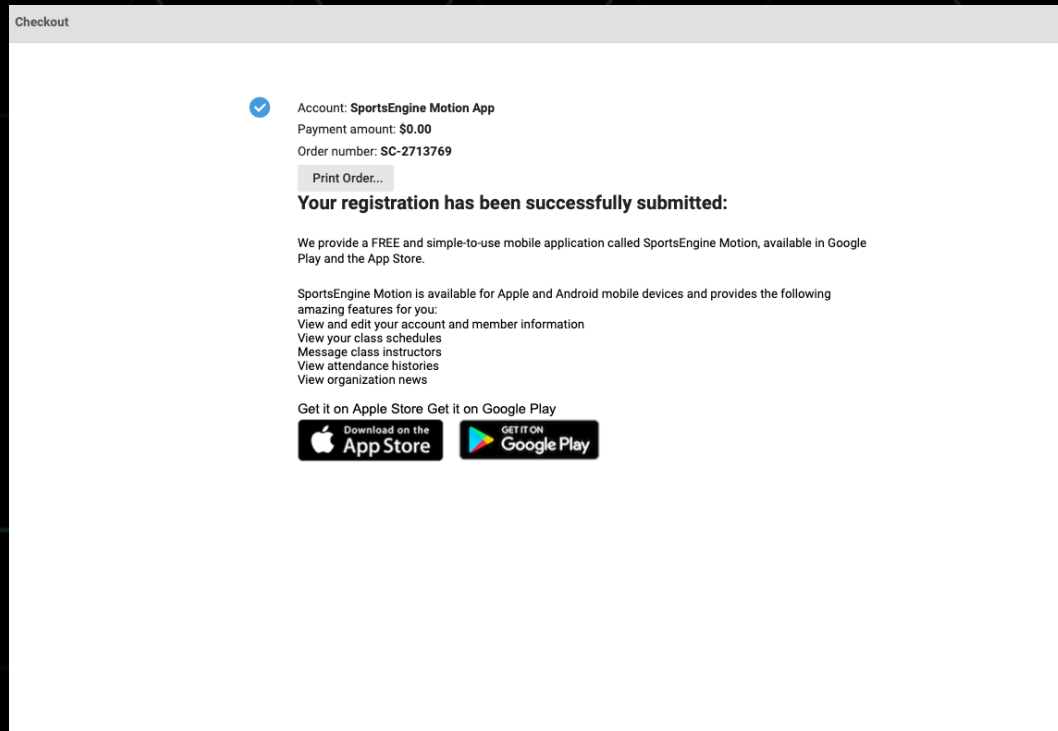
Subtotal: \$0.00

Balance Owed: \$0.00

Thank You

Editable items:
Soccer Shots Corporate top right
Logo top left corner

Print Order Attachment:



You would get to this by going to:

- > Complete the class registration
- > Click Print order on the success page

Editable items:
Everything under "print order"

Order Confirmation Email:

Soccer Shots Corporate
1020 S. Eisenhower Blvd
Middletown, PA 55415

ORDER CONFIRMATION

Shopping Cart Order SC-2713845

Account Info

SportsEngine Motion App
807 Broadway street NE, Minneapolis, MN,
55418

Billing Info

SportsEngine Motion App test
807 Broadway street NE, Minneapolis, MN,
55418
(518) 245-6259

Class Registration

Alcott Triangle Minneapolis: Mini - 7 Week Fall 2024 Season
Sep 09, 2024 to Nov 29, 2024

Mon	Tue	Wed 06:00 PM	Thu	Fri	Sat	Sun
Jane Doe Payment plan: Pay in Full			Pay in Full			\$165.00
			Reg Fee			\$25.00
SUBTOTAL:						\$190.00

Editable items:
Soccer Shots Corporate top left
Address
The information is filled in from the class

FINANCIAL EMAILS

Notification Setup

Configure how users and admins will get notified by the system upon various types of events.

Billing Event Notifications for Users:

New Transactions Posted

- | | |
|---|--|
| <input checked="" type="checkbox"/> Scheduled Charge | <input checked="" type="checkbox"/> Manual Payment |
| <input checked="" type="checkbox"/> Manual Charge | <input checked="" type="checkbox"/> Credit |
| <input checked="" type="checkbox"/> Scheduled Payment | <input checked="" type="checkbox"/> Refund |

Other Events

- | | |
|--|--|
| <input checked="" type="checkbox"/> Payment receipts | <input checked="" type="checkbox"/> Charges are overdue |
| <input checked="" type="checkbox"/> Electronic processing failed | <input type="checkbox"/> Scheduled charges — Notify <input type="text" value="5"/> days before charge is posted. |
| <input checked="" type="checkbox"/> CC expiration approaching | <input checked="" type="checkbox"/> Late fees assessed |

System Notifications for Administrators:

- ☒ Daily summary of financial activities.

Summary will be sent at the end of day for recent financial activities in your organization.

Send notification emails to:

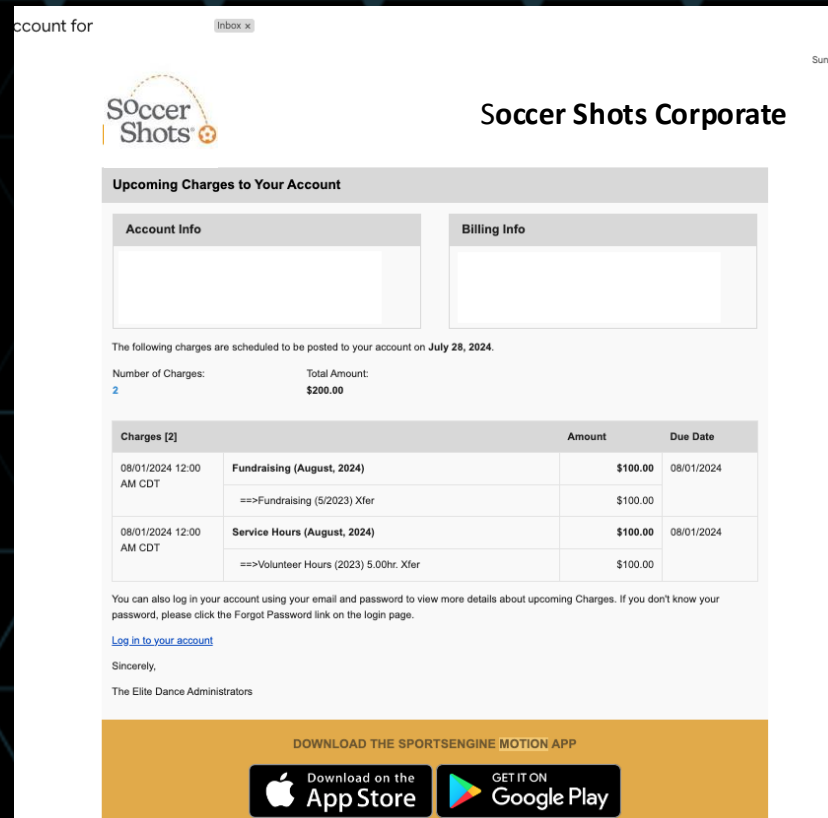
☒ All financial administrators

☐ Only the following accounts:

You would get to this by going to:

- > Business tools
- > Billing manager
- > Billing set-up
- > Notifications

Scheduled Charge Email:



Editable items:
Soccer Shots Corporate top left
Address
The information is filled in from the class

Manual Charge/ Credits/ Payments/ Refunds Email:

Editable items:
Soccer Shots Corporate top left
Address
The information is filled in from the class

Soccer Shots

Soccer Shots Corporate

New Transactions Posted to Your Account

Account Info

Hannah Horner
1234 Naples, FL 34110
hann.alston@gmail.com
(646) 841-7332

Billing Info

Hannah Horner
1234 Naples, FL 34110
hann.alston@gmail.com
(646) 841-7332

Account Balance: \$25.00 Overdue Balance: \$25.00

There are new transactions posted to your Soccer Shots Corporate account.

Charges [1]	Amount	Balance	Due Date	
08/09/2024 4:56 PM EDT	Overdue Overdue Charge	\$25.00	\$25.00	08/05/2024
	1. Overdue	\$25.00	\$25.00	

Payments [1]	Amount	Applied to	Unapplied Amount	
08/09/2024 5:00 PM EDT	On Demand Check Payment Payment posted by: SportsEngine Motion App Payment Method: Check	\$50.00	2 charges	\$0.00

Credits [1]	Amount	Applied to	Unapplied Amount	
08/09/2024 5:04 PM EDT	New Credit New Credit Reason: Promotion	\$25.00	1 charge	\$0.00

Refunds [1]	Refunded Amount	
08/09/2024 5:02 PM EDT	Refund "On Demand Check Payment" (08/09/2024) Payment Method: Check	\$50.00

You can also log in your account using your email and password to view more details.
If you don't know your password, please click the Forgot Password link on the login page.
[Log in to your account](#)

Sincerely,
The Soccer Shots Corporate Administrators

[View your account billing details](#)

DOWNLOAD THE SPORTSENGINE MOTION APP

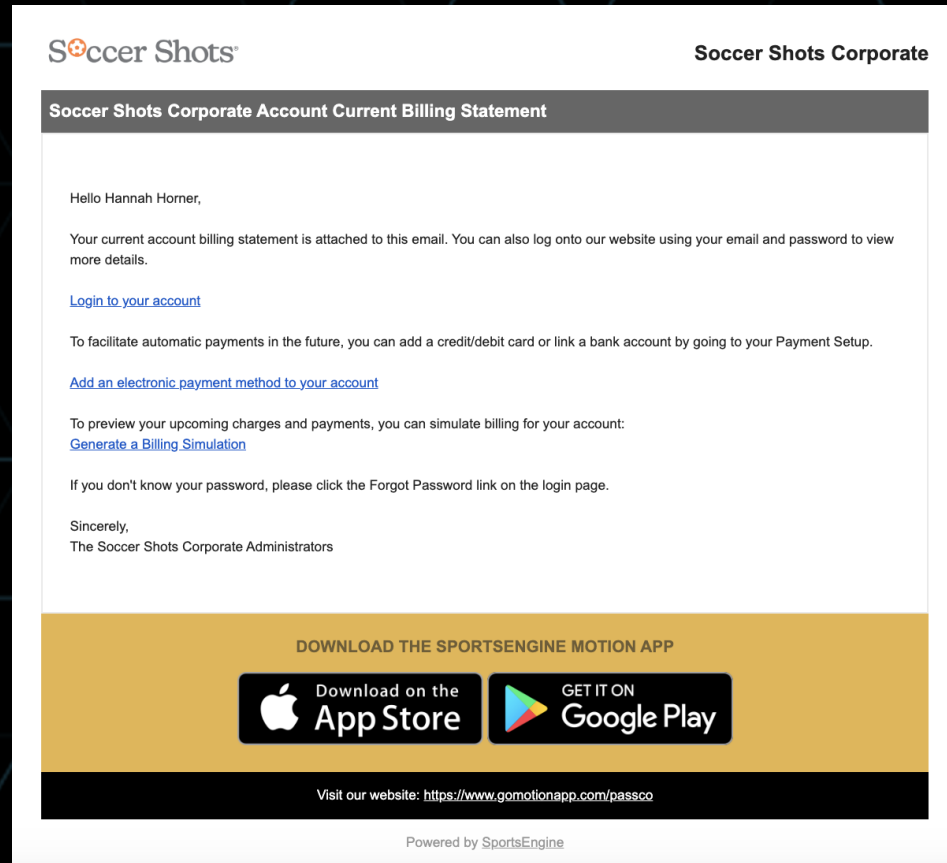
Download on the App Store

GET IT ON Google Play

Visit our website: <https://www.somotionapp.com/passco>

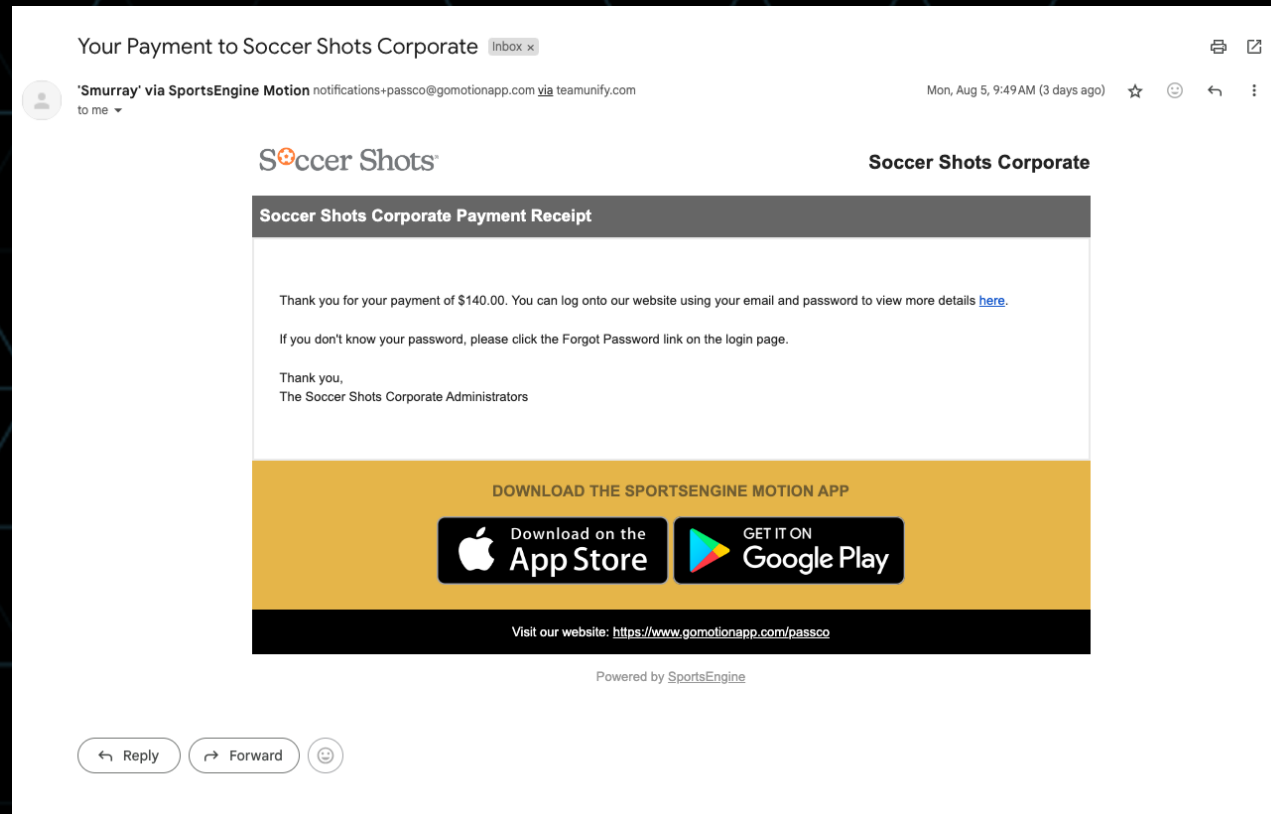
Powered by SportsEngine

Scheduled Payment Email:




Editable items:
Soccer Shots Corporate top left
Logo

Payment Receipts Email:



Editable items:
Soccer Shots Corporate top right
Logo top left corner

Electronic Processing Failed Email:

Rockets Swimming

Electronic Payment Failed

Account Info

Billing Info

Account Balance: **\$170.00**

Overdue Balance: **\$170.00**

Dear

An electronic payment for **\$170.00** on your Rockets Swimming account was unsuccessful. Please log in to your account as soon as possible to update your payment information and complete your payment. If you don't know your password, please click the Forgot Password link on the login page.

[Log in to your account](#)

Thank you,

Reason for failure:

The card has expired.

Next steps:


The customer should use another card.

Related Charges [4]	Amount	Balance	Due Date
10/01/2023 12:00 AM EDT <div></div>	\$45.00	\$45.00	<div></div>
10/01/2023 12:00 AM EDT <div></div>	\$40.00	\$40.00	<div></div>
11/01/2023 12:00 AM EDT <div></div>	\$45.00	\$45.00	<div></div>
11/01/2023 12:00 AM EDT <div></div>	\$40.00	\$40.00	<div></div>

[View your account billing details](#)

CC Expiration Approaching Email:

Charges are overdue Email:

 Soccer Shots Corporate

2 Charges on Your Elite Dance Account are Overdue!

Account Info

Billing Info

Account Balance:
\$140.00

Overdue Balance:
\$140.00

Dear [REDACTED]

You currently have 2 overdue charges on your account!

You can view your Billing Summary and make a payment by logging onto our website using your email and password.

If you don't know your password, please click the [Forgot Password](#) link on the login page.

[Log in to your account](#)

Please make a payment as soon as possible to avoid incurring late fees.

Sincerely,
[REDACTED]

Overdue Charges [2]		Amount	Balance	Due Date
10/05/2022 12:00 AM CDT	Beginners Ballet (#1) - Class Tuition - alex tran Fee for Class: Beginners Ballet, Payment Plan: Beginners Ballet - [REDACTED]	\$70.00	\$70.00	10/10/2022

Late Fees Assessed Email:

Dear [Redacted],

Due to overdue charges on your account, you have been charged a late fee. Please log in to your account as soon as possible to view your billing summary and make a payment. If you don't know your password, please click the Forgot Password link on the login page.

[Log in to your account](#)

Sincerely,

[Redacted]

Assessed Late Fee		Amount	Due Date
07/21/2024 5:56 AM CDT	Late Fee charge Jul 21, 2024	\$10.00	07/22/2024

Overdue Charges [3]	Amount	Balance	Due Date
---------------------	--------	---------	----------

FINANCIAL EMAILS

The screenshot displays the 'BILLING OVERVIEW' section of the SportsEngine interface. At the top, there are navigation tabs for various reports: BILLING OVERVIEW, CHARGE CATEGORY REPORT, PAYMENT SUMMARY, ACCOUNT CHARGE SUMMARY, EXPIRING CREDIT CARDS, BILLING SIMULATION, OVERDUE CHARGE SUMMARY, and DISCOUNT COUPON REPORT. Below these is a search bar for 'Account or Member name...' and a 'Customize Filters...' button. A 'Default View' dropdown shows 'Order Time: Last 30 Days' and 'Account Status: Active'. A 'Save' button is also present.

Below the search bar, there are several filter dropdowns: 'Last 30 Days', 'All Payment Statuses', 'All Electronic Payments', 'All Balance Statuses', and 'All Overdue Statuses'. To the right of these are 'Action...' and 'Communicate...' buttons.

The main content area shows a summary of accounts and a table of account details. The summary includes:

- ACCOUNTS: 6
- TOTAL BALANCE: \$25.00
- TOTAL OVERDUE: \$75.00
- Summary of transactions in selected time span: TOTAL CHARGES \$390.00, TOTAL PAYMENTS \$240.00, TOTAL CREDITS \$125.00

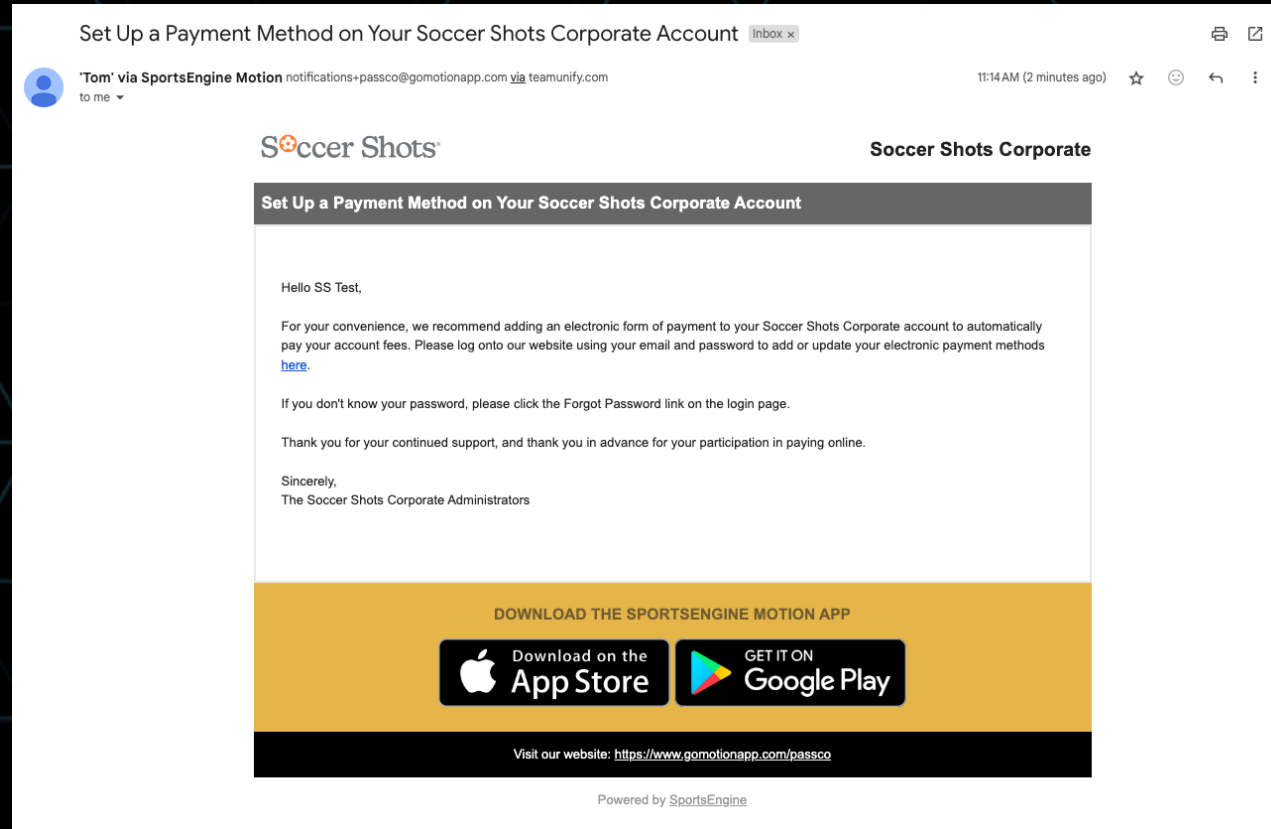
The table below has columns for Account Name, Balance, Overdue, Total Charges, Total Payments, Total Credits, and CC/ACH Status. The first row is for 'SportsEngine Motion App' with a balance of \$0.00, overdue of \$0.00, total charges of \$190.00 (2 charges), total payments of \$190.00 (1 payment), and total credits of \$0.00 (No credits). The second row is for a member with a balance of \$0.00, overdue of \$0.00, total charges of \$0.00 (No charges), total payments of \$0.00 (No payments), and total credits of \$0.00 (No credits). The third row is for another member with a balance of \$25.00, overdue of \$25.00, total charges of \$100.00 (1 charge), total payments of \$50.00 (1 payment), and total credits of \$25.00 (1 credit).

On the right side, there is a 'Communicate...' dropdown menu with options: Send SMS, Email Statement, Email Payment Setup, Custom Email..., Email Preview, Payment Setup, and Account Statement.

You would get to this by going to:

- > Business tools
- > Billing manager
- > Billing Overview
- > Communicate

Payment Set-up:



Editable items:
Logo
Soccer Shots Corporate

Account Statement:

Hannah Horner
1234
Naples, FL 34110

Account Name: Hannah Horner
Account #: 6698790
Invoice Date: 08/09/2024

AMOUNT DUE
\$50.00

Invoice Details:

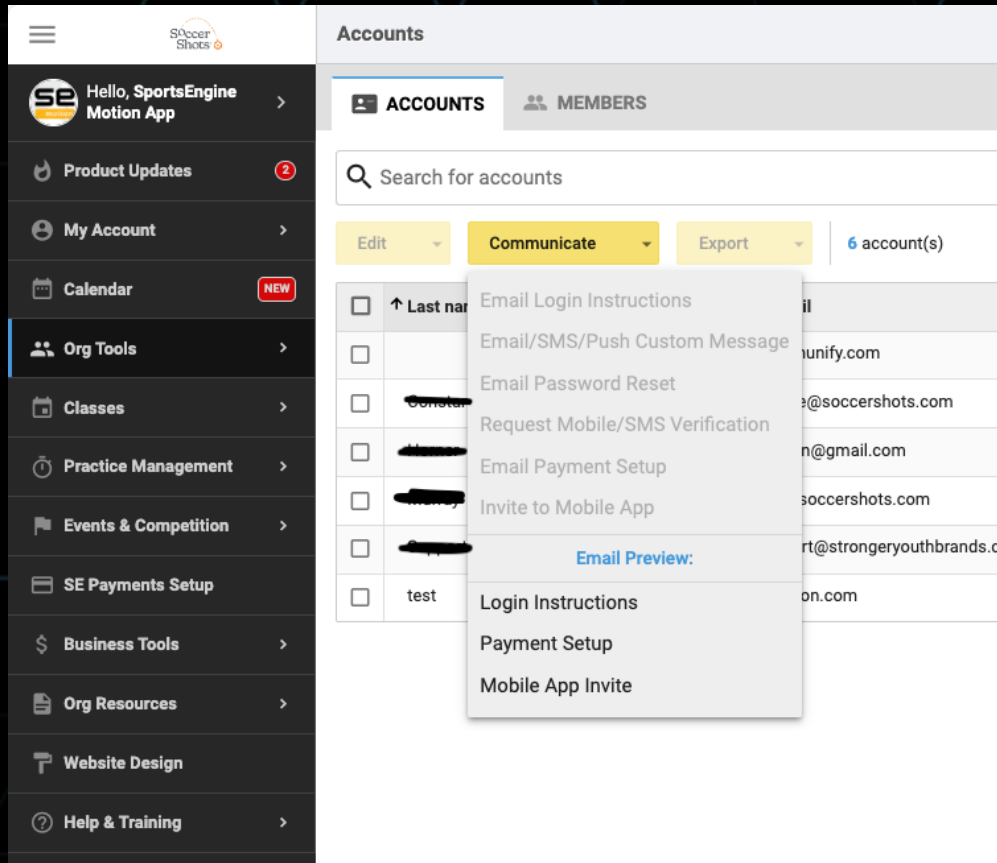
Date	Type	Title	Due Date	Amount	Balance
08/09/2024	CHARGE	Overdue	08/05/2024	\$25.00	\$25.00
08/09/2024	CREDIT	New Credit		\$10.00	\$0.00
08/09/2024	CHARGE	Class Charge	08/10/2024	\$35.00	\$25.00
08/09/2024	PAYMENT	Registrations of Hannah Horner at 08/09/2024		\$64.34	\$0.00
08/09/2024	CHARGE	Tony's Tots Clone (#1) - Class Tuition - Jules Horner	08/09/2024	\$39.34	\$0.00
08/09/2024	CHARGE	Tony's Tots Clone (#1) - Annual Reg Fee/Athlete - Jules Horner	08/09/2024	\$25.00	\$0.00

Total Amount Due: \$50.00
Unapplied Payment Amount: \$0.00

Thank You

Please Note: For electronic payments, you will see the name Soccer Shots Corporate on your credit card or bank statement.

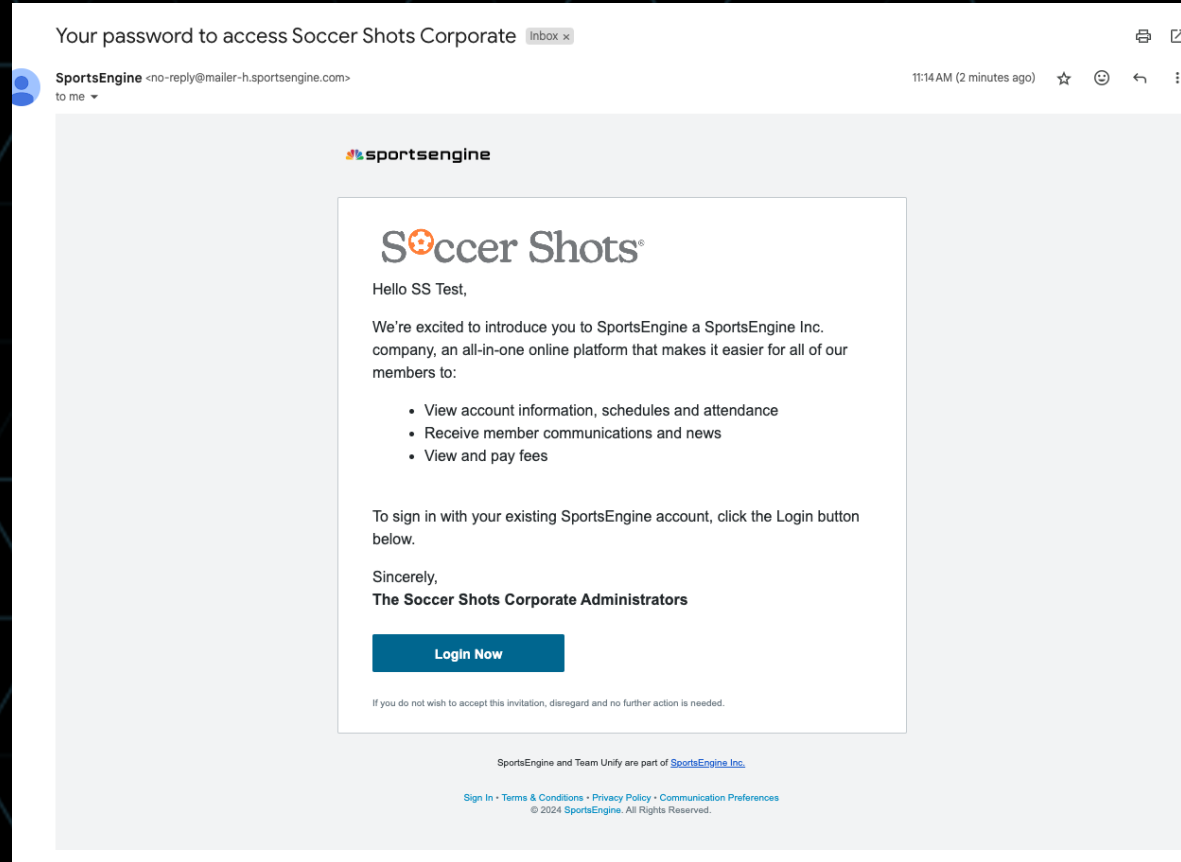
ACCOUNT SET-UP EMAILS



You would get to this by going to:


- > Org Tools
- > Accounts
- > Communicate

Login Instructions:



Editable items:
Logo
Soccer Shots Corporate

Payment Setup:

Soccer Shots Corporate

Set Up a Payment Method on Your Soccer Shots Corporate Account

Hello Hannah Horner,



For your convenience, we recommend adding an electronic form of payment to your Soccer Shots Corporate account to automatically pay your account fees. Please log onto our website using your email and password to add or update your electronic payment methods [here](#).

If you don't know your password, please click the Forgot Password link on the login page.

Thank you for your continued support, and thank you in advance for your participation in paying online.

Sincerely,
The Soccer Shots Corporate Administrators

DOWNLOAD THE SPORTSENGINE MOTION APP

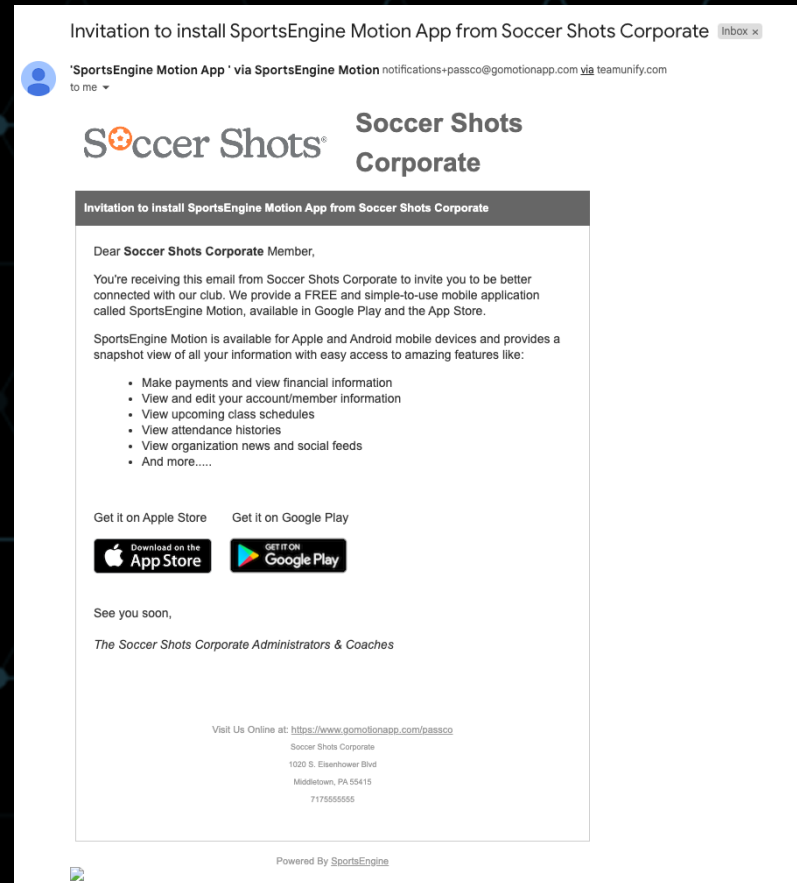


Visit our website: <https://www.gomotionapp.com/passco>

Powered by [SportsEngine](#)

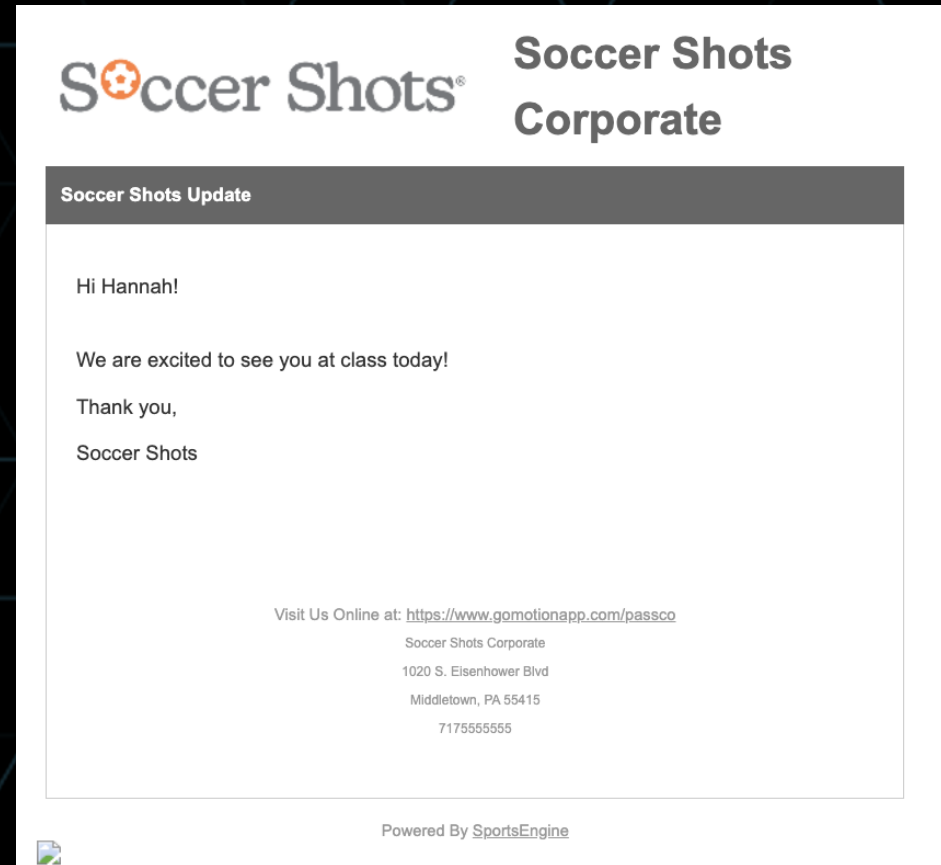
Editable items:
Logo
Soccer Shots Corporate

Mobile App Invite:



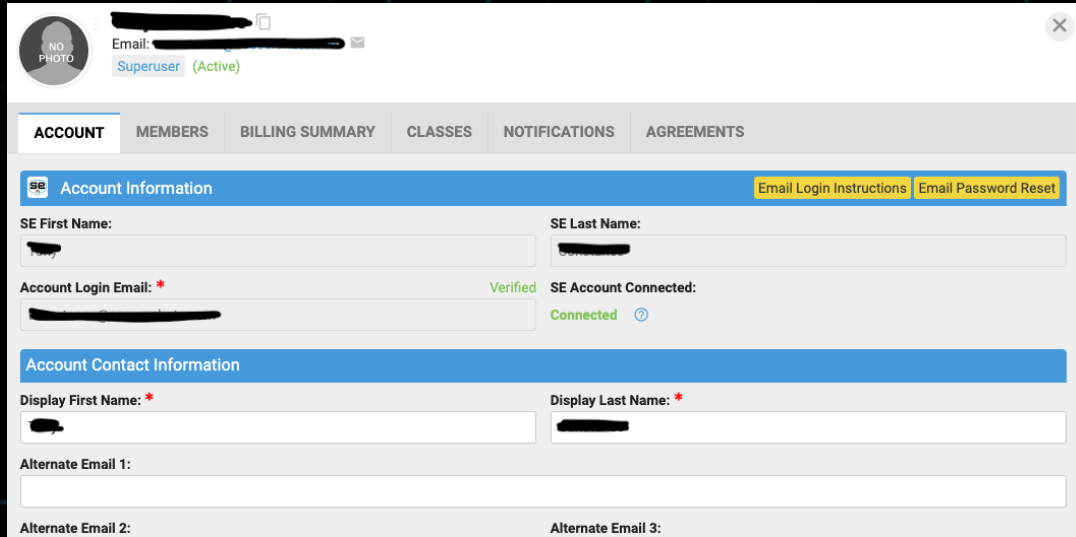
Editable items:
Logo
Soccer Shots Corporate

Custom Email:



Editable items:
Logo
Soccer Shots Corporate
Full body of the email

ACCOUNT SET-UP EMAILS

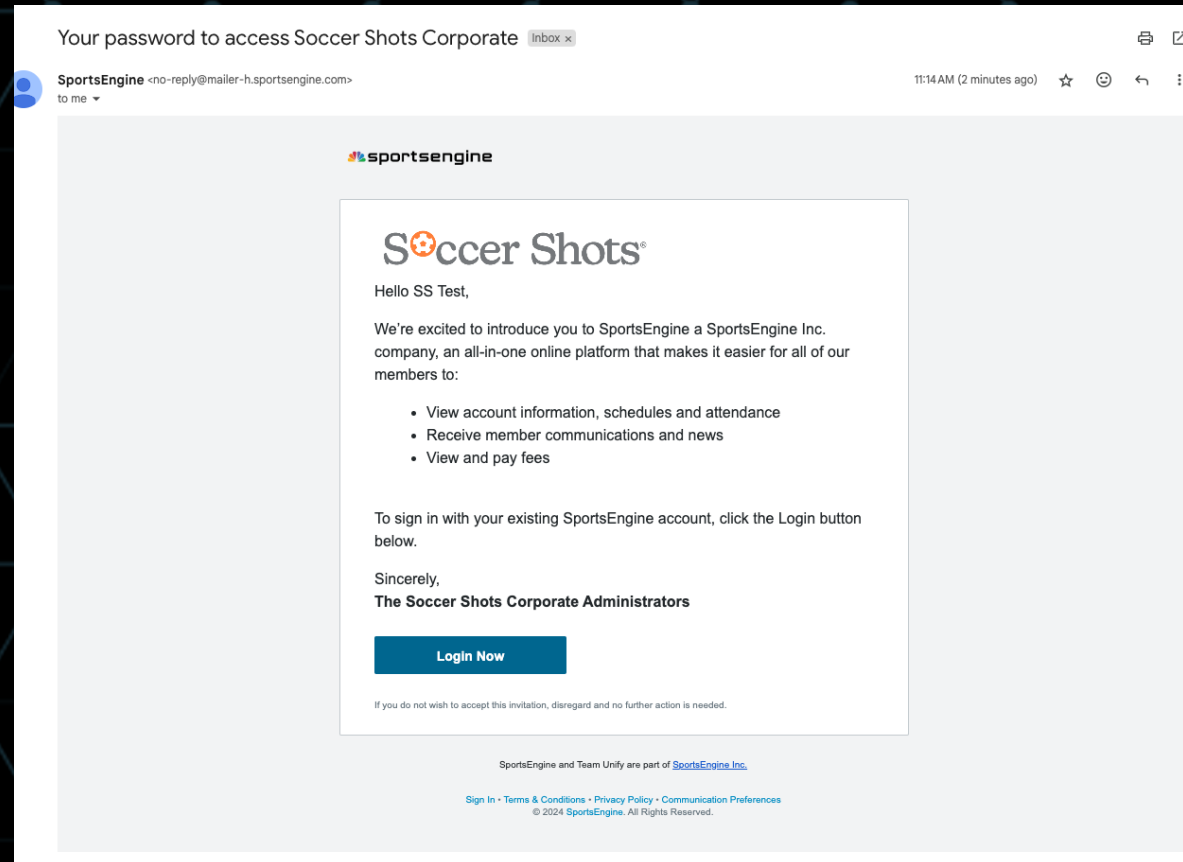


The screenshot shows the 'Account Information' page in the SportsEngine system. At the top, there is a user profile section with a 'NO PHOTO' icon, an email address, and the username 'Superuser (Active)'. Below this is a navigation bar with tabs: ACCOUNT, MEMBERS, BILLING SUMMARY, CLASSES, NOTIFICATIONS, and AGREEMENTS. The 'ACCOUNT' tab is selected. The main content area has a blue header for 'Account Information' with links for 'Email Login Instructions' and 'Email Password Reset'. The form contains several fields: 'SE First Name' and 'SE Last Name' (both filled with redacted text), 'Account Login Email' (with a red asterisk and 'Verified' status), 'SE Account Connected' (with 'Connected' status and a refresh icon), 'Display First Name' (with a red asterisk), 'Display Last Name' (with a red asterisk), and three 'Alternate Email' fields (1, 2, and 3, all empty).

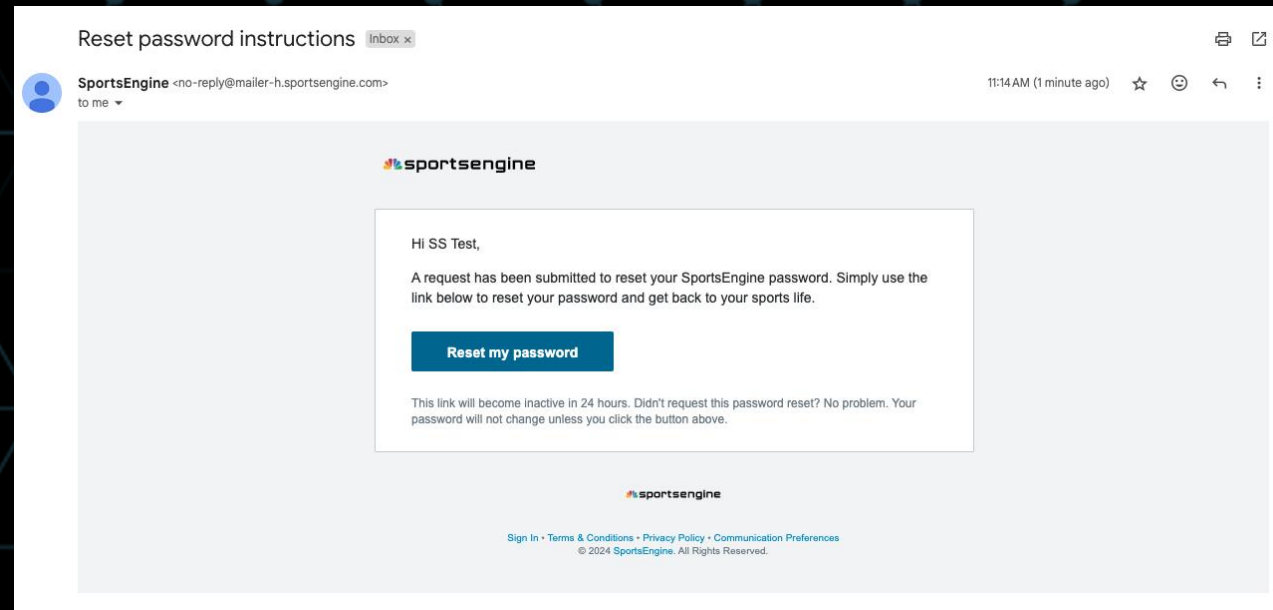
You would get to this by going to:

- > Org Tools
- > Accounts
- > Click on Account

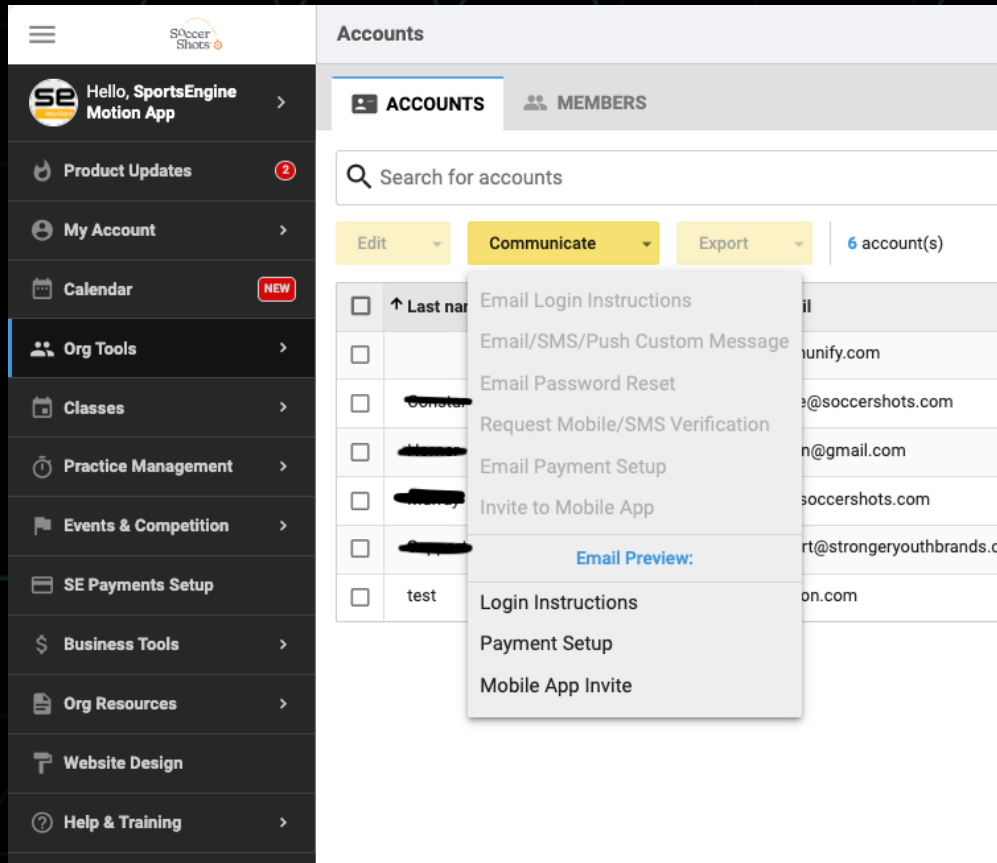
Login Email Instructions Email:



Email Password Reset Email:



ACCOUNT SET-UP EMAILS



You would get to this by going to:

- > Org Tools
- > Accounts
- > Communicate

Class Level Emails:

You would get to this by going to:

- > Classes
- > Clicking the gear wheel
- > Registration
- > Communicate

Alcott Triangle Minneapolis: Mini - 7 Week Winter 2024 Season

General Class Date/Time Reg Slot & Instructors Discounts Class Payment Plans **Registrations** Attendance

Search for Members Customize Filters... Default View Statuses: Active, Waiting, Future Save

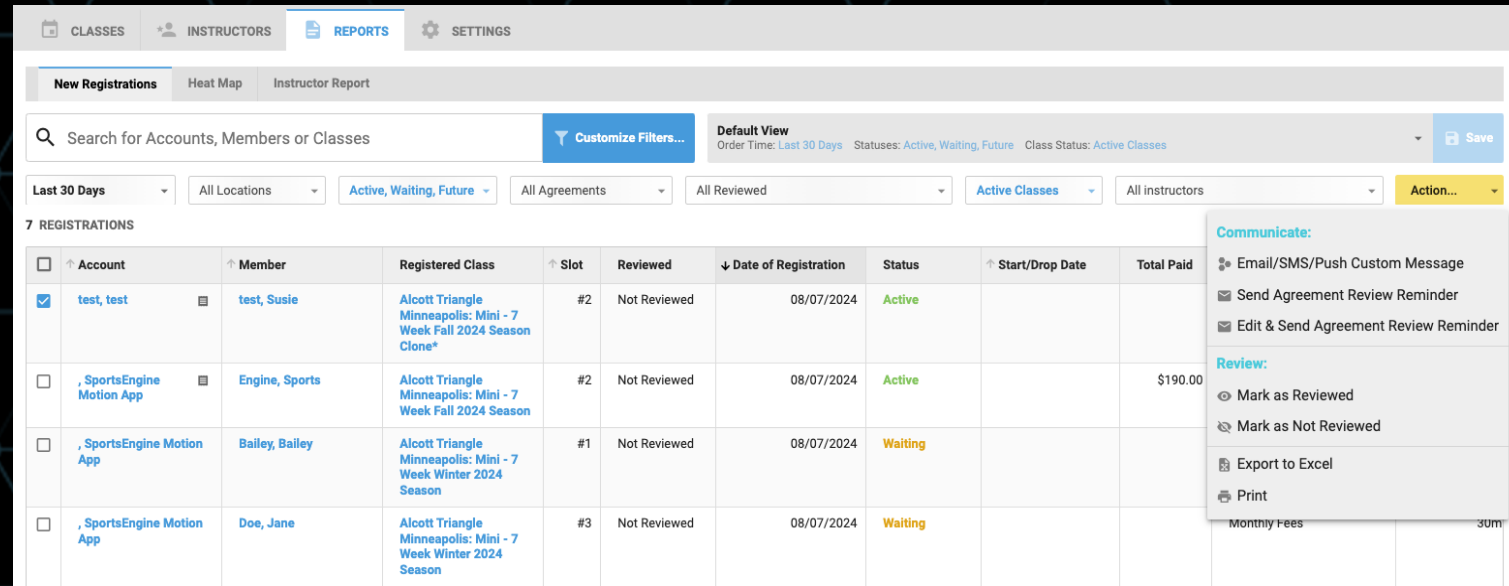
All Payment Plans Active, Waiting, Future All Slots All Agreements Actions... Communicate

TOTAL: 4 | ACTIVE: 0 | WAITING: 4 | FUTURE: 0 | INACTIVE: 0

Member / Account	Status	Slot	Reg/Wait ...	Start/Drop Date	Total Fee	Payment Plan	
Bailey, Bailey 4 yo, Female , SportsEngine Motion App tom@teamunify.com	Waiting	#1	08/07/2024			Pay in Full	⚙️ 📧 📧 📧
Doe, Jane 6 yo, Female , SportsEngine Motion App tom@teamunify.com	Waiting	#3	08/07/2024			Monthly Fees	⚙️ 📧 📧 📧
Emily, Emily 5 yo, Female , SportsEngine Motion App tom@teamunify.com	Waiting	#2	08/07/2024			Pay in Full	⚙️ 📧 📧 📧
Bailey, Bailey 4 yo, Female , SportsEngine Motion App tom@teamunify.com	Waiting	#5	08/07/2024			Pay in Full	⚙️ 📧 📧 📧

⚙️ Email/SMS/Push Custom Message
📧 Send Agreement Review Reminder
📧 Edit & Send Agreement Review Reminder

Class Level Emails: (Two ways to get to the same emails)



The screenshot shows the 'REPORTS' tab in the SportsEngine interface. The 'New Registrations' sub-tab is active. A search bar and various filters are at the top. Below, a table lists 7 registrations. The first row is selected, and a context menu is open, showing options like 'Email/SMS/Push Custom Message', 'Send Agreement Review Reminder', 'Mark as Reviewed', 'Export to Excel', and 'Print'.

<input type="checkbox"/>	Account	Member	Registered Class	Slot	Reviewed	Date of Registration	Status	Start/Drop Date	Total Paid
<input checked="" type="checkbox"/>	test, test	test, Susie	Alcott Triangle Minneapolis: Mini - 7 Week Fall 2024 Season Clone*	#2	Not Reviewed	08/07/2024	Active		
<input type="checkbox"/>	, SportsEngine Motion App	Engine, Sports	Alcott Triangle Minneapolis: Mini - 7 Week Fall 2024 Season	#2	Not Reviewed	08/07/2024	Active		\$190.00
<input type="checkbox"/>	, SportsEngine Motion App	Bailey, Bailey	Alcott Triangle Minneapolis: Mini - 7 Week Winter 2024 Season	#1	Not Reviewed	08/07/2024	Waiting		
<input type="checkbox"/>	, SportsEngine Motion App	Doe, Jane	Alcott Triangle Minneapolis: Mini - 7 Week Winter 2024 Season	#3	Not Reviewed	08/07/2024	Waiting		

Communicate:

- Email/SMS/Push Custom Message
- Send Agreement Review Reminder
- Edit & Send Agreement Review Reminder

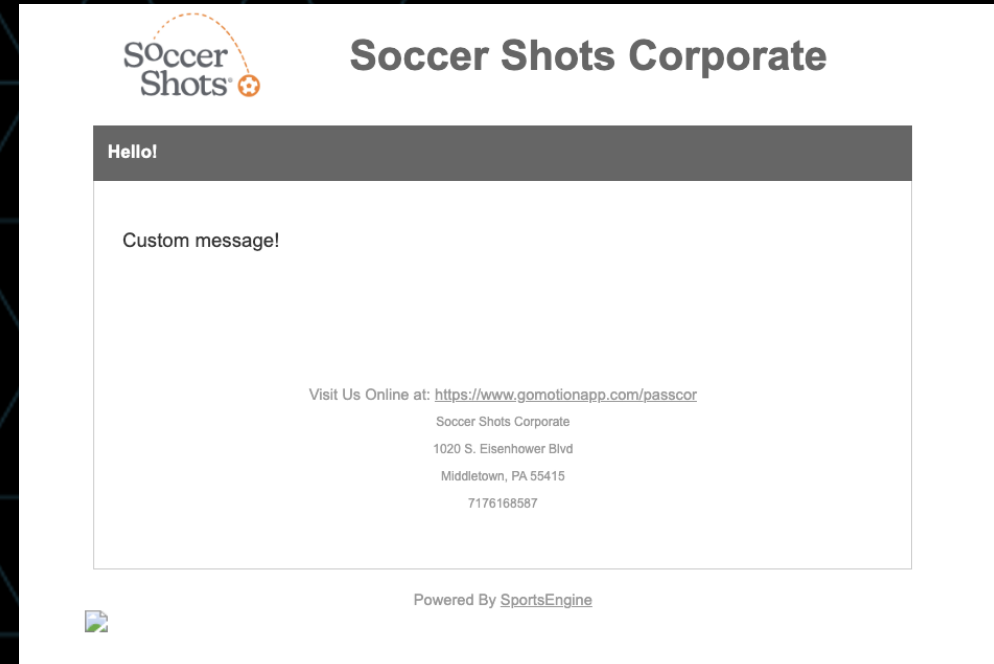
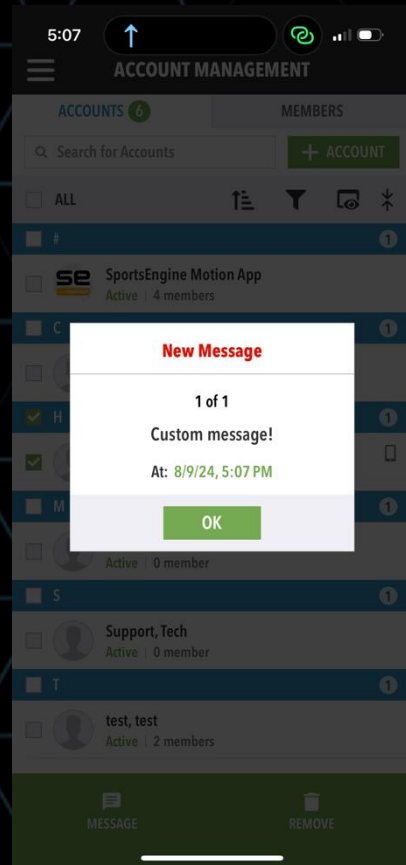
Review:

- Mark as Reviewed
- Mark as Not Reviewed
- Export to Excel
- Print

You would get to this by going to:

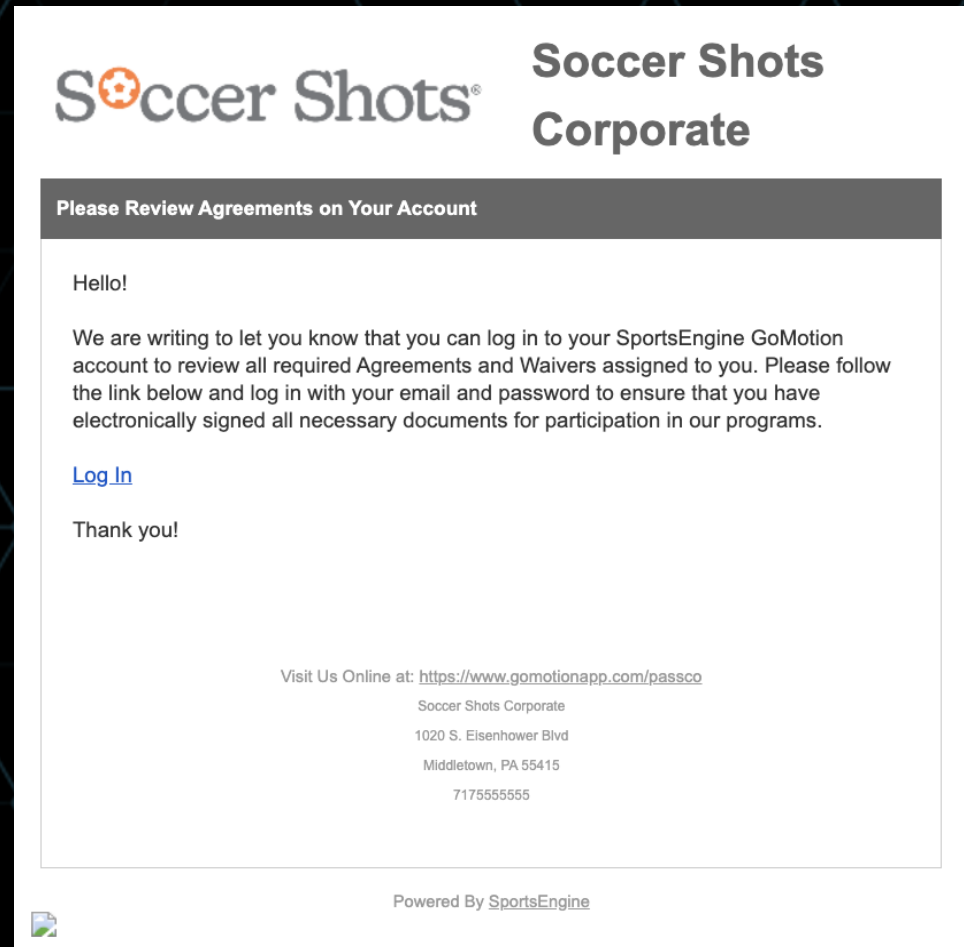
- > **Classes**
- > **Reports**
- > **New Registration**
- > **Action**

Email/ SMS/ Push Custom Message:



Editable items:
Logo
Soccer Shots Corporate

Send Agreement Review Reminder:



***This email is editable**

Admin Only Emails

Admin Notification Emails:

You would get to this by going to:

- > My Accounts
- > Notifications

The screenshot displays the SportsEngine Motion App interface. At the top, the user is logged in as 'Class Admin Full Access (+3) (Active)'. The main navigation bar includes 'ACCOUNT', 'MEMBERS', and 'BILLING'. The 'Registration Alerts' section is active, showing a '+ New Class Alert...' button. A modal dialog titled 'Create Class Registration Alert' is open. It features a 'Title' field, an 'Enabled' checkbox, and an 'Apply To' section with three radio button options: 'All Classes' (selected), 'My Registration Slots (Instructor Only)', and 'Select Classes' (with a 'Choose...' button). The 'Notify on' section includes checkboxes for 'New Registration', 'Registration Full', 'New Waitlist Registration', and 'Slot now available for waitlisted member'. Each checkbox has associated frequency options (Instant, Daily, Weekly, Monthly) and a 'Send summary when no registration activity' checkbox. The 'Notify by' section at the bottom has checkboxes for 'Email' (checked), 'SMS (Instant Alert Only)', and 'Push Notification (Instant Alert Only)'.

New Registrations (SMS, Push Notification also available):

 Soccer Shots®

Soccer
Shots
Corporate

[SportsEngine Motion] Instant Class Registration Alert

Hi **Hannah Horner**,

There are new class registrations for your organization:

- **1 registration(s) for Free Fun Day - Amos Herr Classic | Reg Slot #1**

[Click here](#) to login and view the New Registrations report.

[Click here](#) to adjust your notification settings.

Registration Full (SMS, Push Notification also available):



Soccer Shots Corporate

[SportsEngine Motion] Class Registration Full

Hi [REDACTED]

Your below registrations are full:

- **2 registration(s) for Alcott Triangle Minneapolis: Mini - 7 Week Winter 2024 Season | Reg Slot #2**

[Click here](#) to login and view the New Registrations report.

[Click here](#) to adjust your notification settings.

Visit Us Online at: <https://www.gomotionapp.com/passcor>

Soccer Shots Corporate

1020 S. Eisenhower Blvd

Middletown, PA 55415

7176168587

Powered By [SportsEngine](#)

New Waitlist Registration (SMS, Push Notification also available):



Soccer Shots
Corporate

[SportsEngine Motion] Class Registration Waitlist Alert

Hi Hannah Horner,

There are new waitlist registrations for your organization:

- 1 waitlist registration(s) for **Free Fun Day - Amos Herr | Reg Slot #1**

[Click here](#) to login and view the New **Registrations** report.

[Click here](#) to adjust your notification settings.

Visit Us Online at: <https://www.gomotionapp.com/passco>

Soccer Shots Corporate

1020 S. Eisenhower Blvd

Middletown, PA 55415

7175555555

Slot now available for waitlisted member (SMS, Push Notification also available):



Soccer Shots
Corporate

[SportsEngine Motion] Class Registration Waitlist Alert

Hi Hannah Horner,

There are new waitlist registrations for your organization:

- 1 waitlist registration(s) for **Free Fun Day - Amos Herr Classic | Reg Slot #1**

[Click here](#) to login and view the New Registrations report.

[Click here](#) to adjust your notification settings.